

**STANDARDS AND TRAINING COMMISSION**  
**GRANT PROPOSALS**  
**for**  
**LAW ENFORCEMENT TRAINING**

**PURPOSE**

The Standards and Training Commission is making grants available to local and state law enforcement agencies for the purpose of training their personnel. The concept of the grants will allow an equal opportunity for law enforcement agencies to compete for training dollars available from the state. It will also permit agencies to individualize their training programs to the specific needs of their areas.

**GRANT GUIDELINES**

- A) Grant applications may be made for any amount up to, but not exceeding \$10,000.00. The agency requesting the grant may be required to provide local matching funds.
- B) Priority will be given to grants targeting the most essential training reaching the largest audience for the most effective cost expenditure.
- C) Grant money cannot be used to cover costs associated with mileage, per diem or lodging.
- D) Grants will be awarded only to governmental agencies (not already receiving direct funds) from the Liquidated Costs Fund and cannot be used for specialized training for just one officer.
- E) Grants can only be awarded to applicants who use it to train law enforcement officers (as defined by the South Dakota Codified Law), dispatchers and jailers. Training must be open to all qualifying agencies.
- F) The host agency will be responsible for ensuring adequate attendance of participants at training.
- G) Training requested in the grant application may not duplicate training provided at the Basic Law Enforcement Academy's Basic Certification course.
- H) The applicant will include class instructor's name and resume, class outline or lesson plan and survey of departments showing interest in attending the course. The application will also list the minimum and maximum number of attendees allowed in the course. The application must be submitted a minimum of 90 days prior to the proposed training date.

## PROCEDURE FOR APPLICATION

- A) Each applicant must clearly identify the training need with a problem statement and address how this training will benefit their agency or area.
- B) Each applicant must fill out a grant application form and provide all necessary information for the grant to be assessed (See letter “H” under Grant Guidelines).
- C) All grant proposals will be submitted to:
  - Law Enforcement Training
  - 1302 E. Hwy 14, Ste. 5
  - Pierre, South Dakota 57501
- D) Any three members of the Standards and Training Commission will be given authority to review, assess and approve applications of \$750.00 or less. All other applications will be forwarded to the Commission for review. Grants will be approved when a majority of the members present vote in favor of the proposal.
- E) Grants over \$750.00 will be reviewed by the Standards and Training Commission. Approval of grants will be carried by a majority of the members present voting in favor of the proposal.
- F) Agencies receiving grants will forward a student roster to Law Enforcement Training along with student critiques of the course and one copy of all course materials used in the training.
- G) Expenditure authority for the grants will remain with Law Enforcement Training. The grant recipient will be responsible for forwarding previously approved bills and expenses to LET for processing and payment.
- H) All decisions made by the Standards and Training Commission regarding funding requests are final and not subject to appeal.