

TRAINING CATEGORY	DESCRIPTION
Annual Handgun Qualification	Use this training category to report the required South Dakota Annual Handgun Qualification in accordance with Administrative Rule 2:01:06:17.(1). Make sure your submission contains the name(s) of all commission approved firearm instructors present. For all other qualifications, use the training category titled Firearm Qualification (other).
Canine	Used to report canine handler related training, i.e. courses or training attended by the handler. Do NOT use this training category to report monthly canine proficiency training -- LET is working on a separate category to report this training. Note: This training also counts as continuing education for law enforcement officers.
Civil Service	This training category is for LET USE ONLY and is used to record DCI New Hire Civil Service Testing
Coroner	Use this category to report initial and continuing education for coroners. Note: If the coroner is an active certified LEO, this training also counts toward officer continuing education.
Domestic Violence	Use this training to report training that meets the criteria for the mandated 4-year continuing education requirements for law enforcement officers -- SDCL 23-3-39.4. Prior to submitting, go to Academy Resources in the portal and to see if the class you are submitting is on the preapproved Domestic Violence list. If it is not, you MUST attach a completed "Domestic Abuse Continuing Education Submission Checklist" with your training submission. If you are reporting completion of the LET DV Video, select the "Starting with a pre-approved course of course material" when you submit your training. When submitting DV training that does NOT meet the statute requirements, select the training category "Law Enforcement Continuing Education". For telecommunicators, select "Telecommunicator (Advanced Training)".
Firearm Qualification (Other)	Use this category to report all OTHER firearm qualification with the exception of SD Annual duty handgun qualification. This training also counts as continuing education for law enforcement officers. Note: When reporting SD Annual Duty Handgun Qualification, use the training category "Annual Handgun Qualification".
Firearms Instructor Continuing Education	Use this training category to report training that meets the 24-hour continuing education for firearm instructors. Before submitting this training, check the Approved Firearm Instructor Continuing Education list located under the Academy Resources tab in the Portal. If the course is NOT on the preapproved list, you must submit the "Firearm Instructor Continuing Education Submission Checklist" with all attachments when you submit the training in the portal. This checklist is also located under Academy Resources tab. Note: This training also counts as continuing education for law enforcement officers.
Firearms Training (Other)	Use this category to report Non-Qualification firearms training, such as advanced handgun training, patrol rifle or shotgun training, etc. Note: This training also counts as continuing education for law enforcement officers.

Handgun Instructor Course	Use this training category to report training that meets the Administrative Rule criteria (2:01:06:17.05) to count as a recognized Handgun Instructor Course. Before submitting this training, check the Approved Firearm Instructor Continuing Education list located under the Academy Resources tab in the Portal. If the course is NOT on the preapproved list as counting as the initial Handgun Instructor Course, you must submit the "Handgun Instructor Course Submission Checklist" with all attachments when you submit the training in the portal. This checklist is also located under Academy Resources tab. If this is an additional handgun instructor course for existing Handgun Instructors, you may submit using the training category of "Firearms Instructor Continuing Education". Note: This training also counts as continuing education for law enforcement officers.
Hostage Negotiation	Use this training category to report Initial or continuing education for hostage negotiators. Note: This training also counts as continuing education for law enforcement officers.
Instructor Development Course	Use this training category to report training that meets the Administrative Rule criteria (2:01:06:17.05) to count as Instructor Development for Handgun Instructors. Before submitting this training, check the Approved Firearm Instructor Continuing Education list located under the Academy Resources tab in the Portal. If the course is NOT on the preapproved list as counting as Instructor Development, you must submit the "Instructor Development Course Submission Checklist" with all attachments when you submit the training in the portal. This checklist is also located under Academy Resources tab. Note: This training also counts as continuing education for law enforcement officers.
Law Enforcement (Basic Training)	Use this training category to report initial Academy training for law enforcement officers. If initially certified in South Dakota, LET will enter the training.
Law Enforcement Continuing Education	Use this training to submit law enforcement officer continuing education in accordance with Administrative Rule 2:01:06:17.(2)
Mental Health/Crisis Intervention	Use this training to submit law enforcement officer continuing education in the category of Crisis Intervention or Mental Illness in accordance with Administrative Rule 2:01:06:17.(3)
School Sentinel Basic	This training category is for LET use ONLY and is used to record the initial training and certification of School Sentinels.
School Sentinel Continuing Education	Use this training to report continuing education for School Sentinels in accordance with Administrative Rule 2:01:16:10
Telecommunicator (Advanced Training)	Use this training category when submitting any advanced training classes or courses for certified 911 Telecommunicators. Note: Continuing education training is not required.
Telecommunicator (Basic Training)	Use this training category to report initial certification training for telecommunicators. If initially certified in South Dakota, LET will enter the training.
Terminal Operator	This training category is for LET use ONLY and is used to record the training and certification of terminal operators.

Terminal Operator Recert	This training category is for LET use ONLY and is used to record the recertification of terminal operators. Note: Agencies DO NOT submit recertification training. All recertification testing is conducted online through Acadis and is automatically entered.
Use of Force/Response to Resistance	Use this training to submit law enforcement officer continuing education in the category of Response to Resistance in accordance with Administrative Rule 2:01:06:17.(4)